



DEPARTMENT OF DEFENSE
**SEXUAL ASSAULT PREVENTION
AND RESPONSE OFFICE**



DoDI 6495.02: VICTIM TRANSFER PROCESSES
JANUARY 24, 2023

Service members who file an Unrestricted Report of sexual assault shall be informed by the SARC, SAPR VA, or the Service member's commanding officer or civilian supervisor equivalent (if applicable) at the time of making the report, or as soon as practicable, of the option to request a temporary or permanent Expedited Transfer from their assigned command or installation, or to a different location within their assigned command or installation. If a sexual assault victim transfers from the installation, the processes outlined below apply as appropriate.

Refer to [DoDI 6495.02](#), Volume 1, Enclosure 5, Section 6: Expedited Victim Transfer Request for Service Member Sexual Assault Victims (pg. 61), issued 28 March 2013, for more information (www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodi/649502_vol01.PDF).

IF...	THEN...
<ul style="list-style-type: none">• The victim does NOT seek continued services of a SARC or SAPR VA at the new location, and• The investigation or legal proceeding is ongoing at the original installation:	<ul style="list-style-type: none">• The CMG responsibility remains with the original installation's CMG Chair.• The victim will be asked if s/he would like to receive the monthly update from the CMG meetings.<ul style="list-style-type: none">– If the victim wants CMG meeting updates, then the victim's commander will participate in person or call in to the CMG meetings. This call-in will be documented in the minutes of the CMG.• The new commander will provide the victim a monthly update of her/his case within 72 hours of the last CMG.
<ul style="list-style-type: none">• The victim DOES seek SAPR services at the new location:	<ul style="list-style-type: none">• The advocacy responsibility transfers to the receiving SARC at the victim's new installation (if the victim consents to seek SAPR services at the new location), and then the CMG responsibility may transfer to the new location.<ul style="list-style-type: none">– If the CMG does transfer to the location of the victim, then the MCIOs at the original installation (if there is an ongoing investigation) and the legal officer at the original installation (if there are ongoing legal proceedings) are required to call in to the CMG. This MCIO and legal officer call-in will be documented in the minutes of the CMG.
<ul style="list-style-type: none">• The victim seeks SAPR services at the new location, and• The Military Service determines that the CMG should stay at the original installation:	<ul style="list-style-type: none">• The SARC at the new location must call in to the CMG meeting at the original location to report on victim services and any safety or retaliation-related issues. This SARC call-in will be documented in the minutes of the CMG.• The victim's new commander must also call-in to the CMG meeting and must provide the victim a monthly update of her/his case within 72 hours of the last CMG.