



DEPARTMENT OF DEFENSE SEXUAL ASSAULT PREVENTION AND RESPONSE OFFICE



Key Sexual Assault Prevention and Response (SAPR) Forms

Commanders, Sexual Assault Response Coordinators (SARCs), and SAPR Victim Advocates (VAs) are responsible for creating an environment that promotes decreased prevalence, increased reporting of sexual assault and harassment, and providing victims with optimal care. The following forms are used to execute this mission.

Reporting-Related Forms and CATCH Program Form

- >> **DD Form 2910**, "Victim Reporting Preference Statement" – Documents a report of sexual assault and is used to elect a reporting option (Restricted or Unrestricted), receive victim notifications (victim services, legal assistance, Department of Veterans Affairs services, etc.), and Catch a Serial Offender (CATCH) Program eligibility
- >> **DD Form 2910-1**, "Replacement of Lost DD Form 2910" – Documents the loss of an original DD Form 2910 and the reaffirmation of the original reporting option
- >> **DD Form 2910-2**, "Retaliation Reporting Statement for Unrestricted Sexual Assault Cases" – Documents reports of retaliation and elements of the response related to retaliation reports when associated with an Unrestricted Report of sexual assault in accordance with the Retaliation DoDI 1020.03
- >> **DD Form 2910-3**, "Return of Victim's Personal Property in Restricted Reporting Sexual Assault Cases Collected During a Sexual Assault Forensic Examination (SAFE)" – Documents the Restricted Reporting victim's request, describes the personal property requested, and identifies the Restricted Reporting Case Number that identifies the SAFE in accordance with Section 536 of the Fiscal Year 2020 National Defense Authorization Act
- >> **DD Form 2910-4**, "Catch a Serial Offender (CATCH) Program Explanation and Notification Form For SAPR-Related Inquiry (SRI) CATCH Entries" – Allows eligible victims who do not want to report their sexual assault, or are not yet ready to report, the opportunity to submit an entry into the CATCH program

Case Management Group (CMG) and DSAID Forms

- >> **DD Form 2910-5**, "Monthly Case Management Group Meeting Notes for the Sexual Assault Prevention and Response Program" – SAPR Case Management Groups (CMGs) must use this form to ensure standardized and facilitated oversight of Unrestricted Reports of sexual assault and associated retaliation allegations during monthly meetings; This is not a substitute for individual case meeting minutes for each victim, this is an additional requirement
- >> **DD Form 2910-6**, "Quarterly Case Management Group Meeting Notes for the Sexual Assault Prevention and Response Program" – SAPR CMGs must use this form to ensure standardized and facilitated oversight of Unrestricted Reports of sexual assault and associated retaliation allegations during quarterly meetings
- >> **DD Form 2910-7**, "High-Risk Response Team Meeting Notes for the Sexual Assault Prevention and Response Program" – SAPR High-Risk Response Teams (HRRTs) must use this form to ensure standardized and facilitated oversight of Unrestricted Reports of sexual assault and associated retaliation allegations. There is still a requirement to document specific information for each victim in the DSAID Meeting Minutes
- >> **DD Form 2965**, "Defense Sexual Assault Incident Database (DSAID) Data Form" – Centralizes case-level sexual assault data and tracks report for statistical analysis, evaluation of program effectiveness, and research; Designed for use when direct data entry is not possible but not intended to be retained as a permanent form

D-SAACP Forms

- >> **DD Form 2950**, "Application Packet for New Applicants" – Official application form for all new applicants to D-SAACP for initial certification
- >> **DD Form 2950-1**, "D-SAACP Renewal Application Packet" – Official application for all renewal certifications

Non-SAPR Forms for Adult Sexual Assault Victims

- >> **DD Form 2701**, "Initial Information for Victims and Witnesses of Crimes" – Information brochure for victims of sexual assault and witnesses, including victims' rights and points of contact
- >> **DD Form 2702**, "Court-Martial Information for Victims and Witnesses of Crimes" – Information about court-martial for victims of sexual assault and witnesses
- >> **DD Form 2873**, "Military Protective Order" – Informs the Service member and protected person that the commanding officer is issuing an order prohibiting contact or communication with the protected person or members of the protected person's family or household
- >> **DD Form 2911**, "DoD Sexual Assault Sexual Assault Forensic Examination Report" – Documents the medical/forensic exam of a sexual assault victim and the reporting preference of the victim

Forms and more information are available at [SAPR.mil/forms](https://sapr.mil/forms) and [SAPR.mil/toolkit-for-commanders-and-sarcs](https://sapr.mil/toolkit-for-commanders-and-sarcs). If forms do not load, please clear cache in your browser prior to downloading from [SAPR.mil](https://sapr.mil) or [WHS](https://whs.mil).

For more information, please visit sapr.mil

For confidential victim assistance, call or visit the DoD Safe Helpline at 877-995-5247 or safehelpline.org